



TRANSLATION PROJECT STEP BY STEP

- Contact us via email, phone, website, or social media.
- Send us the file to be translated.
- Define your expectations concerning the text in detail.
- Let us know when you need the translation.
- Wait for the quote.
- Confirm the order via email.
- Send us some additional reference materials via email.
- Once you receive the translated text, take a look at it and our comments, and respond to our questions, if any arise.
- Let us know if you accept the final version of the target text and if you need anything else.
- That's it! The project is completed and it's time for us to issue an invoice based on the billing information you provided.